

References

Please provide two people who you are happy for us to contact to provide references – one of whom should be your present / most recent employer.

Referee One

Name

Address

Telephone

Referee Two

Name

Address

Telephone

Data Protection Statement

The information that you provide on this form and that obtained from other relevant sources will be used to process your application for employment, the personal information that you have given us will be used in a confidential manner to help us monitor our recruitment process.

Upon my employment, I agree to familiarise myself promptly with all company rules and to abide by them.

I understand that I am at risk of dismissal if it is established that I have given false information in this application form or at any stage of the recruitment process.

I understand that that providing false or misleading information on this form may result in my application not being considered further or the Disciplinary Process being instigated.

Please see full details of our **GDPR policy** on www.gray-adams.com

Signature

Date

Please send your application form to:

Gray & Adams (Ireland) Ltd
Houston's Corner, Newtownabbey
County Antrim, Northern Ireland, BT36 4TP

Alternatively please email your application form:

careers@gray-adams.com

Equal Opportunities

We are committed to ensuring that all job applicants and members of staff are treated equally, without discrimination because of gender, sexual orientation, marital or civil partner status, gender reassignment, race, colour, nationality, ethnic or national origin, religion or belief, disability or age. This form is intended to help us maintain equal opportunities best practice and identify barriers to workforce equality and diversity.

Please complete this form and return it with your application. The form will be separated from your application on receipt. The information on this form will be used for monitoring purposes only and will play no part in the recruitment process.

Thank you for your assistance.

About the vacancy

Where did you hear about this job?

- Friend
- Recruitment Company
- Company Website
- Newspaper
- Other

Personal Information

Gender

What is your gender? (If you are undergoing gender reassignment, please use the gender you intend to acquire.)

- Male
- Female
- Prefer not to say

Age

What is your age?

- 16-17
- 18-21
- 22-30
- 31-40
- 41-50
- 51-60
- 61-65
- 66-70
- 71+
- Prefer not to say

Sexual Orientation

How would you describe your sexual orientation?

- Hetrosexual / straight
- Bisexual
- Gay man
- Gay woman / lesbian
- Prefer not to say

Ethnic Group

How would you describe your nationality and /or ethnicity?

- White
- Mixed Race
- Asian or Asian British
- Black or Black British
- Chinese and Other Groups

Religion or Belief

Please describe your religion or other strongly-held belief:

- I have no particular religion or belief
- Prefer not to say

Disability

The Equality Act 2010 (applicable in Scotland, England and Wales) and the Disability Discrimination Act 1995 (DDA – applicable Northern Ireland) defines a disability as a "physical or mental impairment which has a substantial and long-term adverse effect on a person's ability to carry out normal day-to-day activities". An effect is long-term if it has lasted, or is likely to last, more than 12 months.

Do you consider that you have a disability under the Equality Act 2010 / DDA?

- Yes
- No
- Used to have a disability but have now recovered
- Don't know
- Prefer not to say

Religious Affiliation and / or Community Background

THIS SECTION IS MANDATORY FOR APPLICANTS FOR POSITIONS IN NORTHERN IRELAND. GRAY & ADAMS CANNOT CONSIDER APPLICANTS FOR POSITIONS IN NI IF THIS SECTION IS NOT COMPLETED

Gray & Adams (Ireland) Ltd. is required by The Fair Employment and Treatment (NI) Order 1998 to monitor the perceived religious affiliation and/or community background of its employees and applicants.

In accordance with the Monitoring Regulations 1999, we are asking you to indicate the community to which you belong by ticking the appropriate box below:

- I am a member of the Protestant community
- I am a member of the Roman Catholic community
- I am a member of neither the Protestant nor the Roman Catholic community